

# CHATHAM AREA PUBLIC LIBRARY DISTRICT

## MEETING MINUTES - LIBRARY DIRECTOR EVALUATION COMMITTEE

Monday, February 21st, 2022 6:30 PM

Meeting held in the Library Study Room

### I. Board Meeting Called to Order

Meeting called to order at 6:30pm. Attendees included Michael Roubitchek and Christine Westerlund. Committee member Leslie Ross was unable to attend

### II. Recognition of Visitors / Public Comments

No Visitors or public comments

### III. Unfinished Business

#### A. Other

### IV. New Business

#### A. Library Director Evaluation / DISCUSSION

Executive Session 5ILCS120/2(c)(2) (If deemed necessary)

The committee members discussed how to approach evaluating Director Byers' performance so that a recommendation could be made on her proposed salary for the next Fiscal year. After discussion, the committee members decided to distribute the Director Evaluation Form that was used last year to all seven Board Trustees and request that each Trustee fill out the document in full. When the Director Evaluation Forms are returned to the Committee, a follow-up Committee meeting would be convened to discuss the results of the evaluations and determine a recommendation for the Director's future salary.

#### B. Other

### V. Announcements

#### A. Other

### VI. Adjournment

Meeting adjourned at 6:50pm