

**CHATHAM AREA PUBLIC LIBRARY DISTRICT**  
**BOARD MEETING MINUTES**  
Monday July 18th 2022 7:00 PM

**I. Board Meeting Called to Order**

Board President M. Roubitchek called the meeting to order at 7:00 p.m. The following board members were present: C. Westerlund, L. Ross, D. Holden, J. Vaughn. Board members J. Moore & V. Ross were absent.

Director Byers was also present.

**II. Recognition of Visitors / Public Comments**

No visitors or members of the public were present.

**III. Special Meeting Minutes: May 16<sup>th</sup>, 2022 / APPROVAL**

**A motion to approve the Special Meeting Minutes: May 16<sup>th</sup>, 2022 was made by D. Holden and seconded by L. Ross. The motion was approved.**

**IV. Regular Meeting Minutes: June 20<sup>th</sup>, 2022 / APPROVAL**

**A motion to approve the Regular Meeting Minutes: June 20<sup>th</sup>, 2022 was made by C. Westerlund and seconded by D. Holden. The motion was approved.**

**V. Treasurer's Report / Review of Payments / APPROVAL**

Director Byers reviewed the financial for the month of June

**A motion to approve the Treasurer's Report / Review of Payments was made by C. Westerlund and seconded by D. Holden. The motion was approved.**

**VI. Reports**

**A. Library Director's Report / APPROVAL**

- June has been a very busy month. Book Camp is back in person, and there are lot patrons in the building during the day with our evenings being on the quieter side.
- Friends just hosted their Sweetcorn Book Sale. They made about \$1,300. It was a great day with lots of help from our volunteers.
- Foundation Board President B. Germann has discussed with Director Byers and agrees the Foundation Board needs to come back together to discuss next steps for the addition to the library.
- COVID sick leave will continued to be offered to staff members if needed.

**A motion to approve the Library Director's Report was made by D. Holden and seconded by J. Vaughn. The motion was approved.**

**B. E-Books and Publishers Report**

Director Byers presented the E-Books and Publishers Report.

**C. Tax Receipts Update**

We continue to receive tax money.

**D. Newspaper Articles**

Please see the board packet for all of the news articles published during June 2022.

**E. Other**

There was no other business to discuss

**VII. Unfinished Business**

**A. Proposed Budget FY 22-23 / APPROVAL**

**A motion to approve the Proposed Budget FY 22-23 was made by D. Holden and seconded by J. Vaughn. A roll call was conducted, and the motion was approved.**

**B. Other**

There was no other business to discuss

**VIII. New Business**

**A. FY23 Tentative Combined Annual Budget & Appropriation Ordinance No. 2023-1/ APPROVAL**

**A motion to approve FY23 Tentative Combined Annual Budget & Appropriation Ordinance No. 2023-1 was made by C. Westerlund and seconded by J. Vaughn. The motion was approved.**

**B. Special Reserve Fund Transfer / APPROVAL**

**A motion to approve the Special Reserve Fund Transfer was made by J. Vaughn and seconded by L. Ross. A roll call was conducted, and the motion was approved.**

**C. Closed Meeting Minutes Review / APPROVAL  
Executive Session (5 ILCS 120/2.06) (If deemed necessary)**

**A motion to approve the Closed Meeting Minutes Review was made by D. Holden and seconded by C. Westerlund. A roll call was conducted, and the motion was approved.**

**D. Appreciation of Joyce Evans' 25 years of service / APPROVAL**

A discussion was had for ideas to show the library's appreciation of Joyce Evans' 25 year of service. No approval was needed at this time.

**E. Other**

There was no other business to discuss

**IX. Announcements**

**A. Next Board Meeting: August 15<sup>th</sup>, 2022**

**X. Adjournment**

**A motion to adjourn the meeting was made by C. Westerlund and seconded by D. Holden. The motion was approved & the meeting was adjourned at 7:52 p.m.**