

**Chatham Area Public Library District
Board Meeting Minutes
Monday, April 18, 2016**

- I. Board Meeting Called to Order, 7:00 p.m.**

Present: Susie Fairfield, Michael Roubitchek, Chelsey Moore, Leslie Rios, Christine Westerlund, James Burgdorf and Deborah Schumer.
Also present were Amy Byers, Library Director and Linda Borst, Administrative Assistant.
- II. Recognition of Visitors/Public Comments**

There were no visitors present at tonight's meeting with the exception of presenter from First Midstate – David Pistorius.
- III. Presentation: First Midstate – David Pistorius**

Mr. Pistorius presented information to the Board in reference to the Bond of 2007. Items such as current bond issues, percentage rates and restructure options were presented.
- IV. Approval of Minutes**

There were no changes to the minutes from March 21, 2016.
Motion to approve: moved by James Burgdorf, 2nd by Michael Roubitchek, motion approved.
- V. Treasurer's Report/Review of Payments**

Treasurer's Report presented by Deborah Schumer. The March financials are balanced and the initial review is good, but will look over and report back at next meeting if further discussion is warranted.
- VI. Reports**
 - A. Friends of the Library**

Paul Moore, Bookstore/Café Manager has resigned his position and the Friends are in the process of filling this open position. The job description has been modified and the number of hours has been reduced. Murder Mystery totals will be presented at next month's meeting.
 - B. Library Foundation**

The Foundation will meet this week on Thursday, April 21st.
 - C. Library Director's Report**

March was another good month for the library; we are on track to meet our goal of 200,000 check outs. A new page Mary Kroner has been hired to replace Abeha Usman. Summer reading appeals have been sent out and to date we have receive \$975.00. The Staff Institute is this Friday and Board Members are invited to join us for lunch. The library will be receiving a FY2016 Illinois Public Library Per Capita Grant in the amount of \$11,998.28 but no date is provided as to when we will receive it. It was suggested to add the line item to the 2016/2017 budget but not the amount. We received notice that we did receive the King's Daughter grant of \$1,500.00.
Motion to approve: moved by Susie Fairfield, 2nd by Michael Roubitchek, motion approved
 - D. Newspaper Articles**

Articles appeared in the Chatham Clarion about "Coffee with a Cop" and Library Lines. An article was in the SJR about the Infant and Toddler CPR class.

E. Art Committee Report

The 7th Annual Call to Entry is still featured in the Library and will be up until the end of May. June/July will be The Reclaimed/Repurposed Art by Katherine Pippin Pauley. The remainder of 2016 is scheduled and plans are being made for 2017. It was noted that 3 pieces of Art has been sold from the Call to Entry show.

F. Personnel Committee Update

Amy stated that the policies have been reviewed by our attorney and the committee will review 5 polices at a time.

G. Other

Let the minutes reflect there is no other items to discuss.

VII. Unfinished Business

A. Other

Let the minutes reflect there is no unfinished business to discuss.

VIII. New Business

A. Attorney Proposal/Approval

Proposal for legal services by Jon K. Ellis was presented for approval. It was noted that our attorney has done an excellent job and that we have a good relationship with him.

Motion to approve: moved by Susie Fairfield, 2nd by James Burgdorf, motion approved.

B. Library Card Discussion

Discussion took place in regards to the process of library cards for reciprocal borrowers and other libraries processes for such. It was decided at this time to further investigate and revisit at a later meeting.

C. Other

Let the minutes reflect there is no other new business to discuss.

IX. Announcements

A. Next Board Meeting: May 16th, 2016

B. Question about Bond Information

It was discussed to have a special meeting possibly May 10th to have the other 2 Investment groups to present their information. At this time comparisons can be discussed.

X. Adjournment

Motion to adjourn at 8:20 p.m., moved by Susie Fairfield, 2nd by Michael Roubitchek, motion approved.