

**Chatham Area Public Library District
Board Meeting Minutes
Monday, June 15, 2015**

I. Board Meeting Called to Order, 7:00 p.m.

Present: Eric Fitzgerald, Christine Westerlund, Deborah Schumer, Susie Fairfield and James Burgdorf.

Also present was Amy Ihnen, Library Director and Linda Borst, Administrative Assistant.

Absent: Michael Rubitchek, Trustee and Leslie Rios, Secretary.

II. Recognition of Visitors/Public Comments

Let the record reflect that there were no members of the public present.

III. Approval of Minutes

There were no changes to the minutes from May 18, 2015.

Motion to approve: moved by Susie Fairfield, 2nd by James Burgdorf, motion approved.

IV. Treasurer's Report/Review of Payments

Report presented by Deborah Schumer, Treasurer. Accounts are in balance and look good.

Motion to approve Treasurer's Report: moved by Susie Fairfield, 2nd by Christine Westerlund, motion approved.

V. Reports

A. Friends of the Library

Friends met 2 weeks ago and have seen a renewed interest in Board Membership. The interest is being attributed to a call out for members at the last meeting/open house. Upcoming events are the Stargazing Event on July 16th and the Book & Bake Sale on July 18th.

B. Library Foundation

There is nothing to report at this time.

C. Library Director's Report

- Building/Equipment: A window in the Café was broken possibly with a soccer ball and has been replaced. A police report has been filed. Boy Scout Troop 48 has been updating the exterior landscaping with new plants, mulch and rock.
- Personnel/Other: Currently in the process of hiring a Front Circulation person and 2 Computer Lab Assistants.
- Summer Reading: The annual event has begun and the Library is a very busy place with loads of activity.

Motion to approve: moved by Christine Westerlund, motion 2nd by Deborah Schumer, motion approved.

D. Newspaper Articles

Several articles appeared in the Chatham Clarion highlighting the Library Line, The Chamber's support of the Seed Library, and the Bicycle Rodeo. The State Journal Register featured an article about the Pastel Society Display at the Library and the Who-Whats featuring Book Club, Writers' Group, Local History Forum, Tuesday Evening Book Club and the Craft Group.

E. Art Committee Report

In July we will conduct a Photography Contest to be followed by the Sangamon Valley Woodcarvers, The Pharmacy Gallery & Art Space and will conclude the year with The Artwork of Hillary Werth. Ms Werth is a former Chatham resident and is becoming very well known in the art community.

F. Tax Receipts

Tax Receipts were presented for 2015-2016 May.

G. Other

VI. Unfinished Business

A. Proposed Budget FY 15-16

Treasurer Schumer noted that some numbers on the proposed budget were not adding up and it was discussed to table the proposed budget at this time to allow for corrections to be made. A special Board Meeting will be held on June 24th at 6:30 pm. Motion to table proposed budget moved by Susie Fairfield, motion 2nd by Christine Westerlund, motion approved.

B. Other

VII. New Business

A. Prevailing Wage Resolution 2015-1 / Approval

Motion to approve Prevailing Wage Resolution: moved by Christine Westerlund, motion 2nd by Susie Fairfield, motion approved.

B. Termite Control and Prevention / Approval

It was discussed to retain Orkin for 1 more year and monitor visits/activity. At the end of the year to reach out for competing bids. In regards to the recent find of termite activity outdoors it was discussed to proceed with Orkin for treatment.

Motion to approve Termite Control and Prevention: moved by Susie Fairfield, motion 2nd by Deborah Schumer, motion approved.

C. Board Meeting and Publish Dates FY 15-16 / Approval

Motion to approve Board Meeting and Publish Dates FY 15-16: moved by Susie Fairfield, motion 2nd by Christine Westerlund, motion approved.

D. Other

VIII. Announcements

A. Special Board Meeting: June 24th at 6:30 pm.

B. Next Regular Board Meeting: July 20th at 6:00 pm.

C. Overdrive (Library on the Go) Digital Bookmobile: June 30th 10:00 – 4:00

D. Friends of the Library Book and Bake Sale: July 18th 9:00 – 3:00

IX. Adjournment

Motion to adjourn at 7:35 pm: moved by Christine Westerlund, motion 2nd by Susie Fairfield, motion approved.